

NASH Certificate Import

Importing Medicare or NASH certificates into the HMS Client

Lawrence Peterson - Version 2.2



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1. Types of Certificate Issued by Medicare

There are two types of certificate issued by the Australian Department of Human Services (Medicare Australia). A set of two digital certificates (signing and cipher) used for Medicare Billing and Health Identifier Service lookup (known as the site Location Certificate), and a single signing certificate issued for use with the PCEHR and SMD messaging (known as the NASH certificate). Both certificate types are supplied to the site by Medicare on a CD with a PIC (Personal Identification Code) supplied under separate wrapper for each type.

There is an additional type of certificate supplied by Medicare to Australian sites, being the individual certificate, and is supplied on a token or USB stick. This token is for duties and tasks such as access to the Medicare HPOS (Health Provider Online Services) website, or if the respective user is a clinician, then access to various clinically related activities. The HMS client DOES NOT use the individual certificate for any purpose. HealthLink only uses the location certificate and/or the NASH certificate for secure message delivery purposes.

1.1 NASH (National Authentication Service for Health) Certificates.

The NASH certificate is issued to sites once they have received a HPI-O (Healthcare Provider Identifier - Organisation), and have applied for the NASH certificate. The NASH certificate is also sent to sites on a CD, with the PIC or passphrase sent under separate wrapper to site. There are numerous certificate files on the disk, however the only one we are concerned with for import into the HMS client is “Fac_sign.p12”.

These certificates were first issued with a 1 year expiry date, however are now being issued with a two year expiry date from time of issue. The NASH certificate is used specifically for SMD messaging services and should be installed at all HMS Client sites who have registered for and received their NASH certificate.

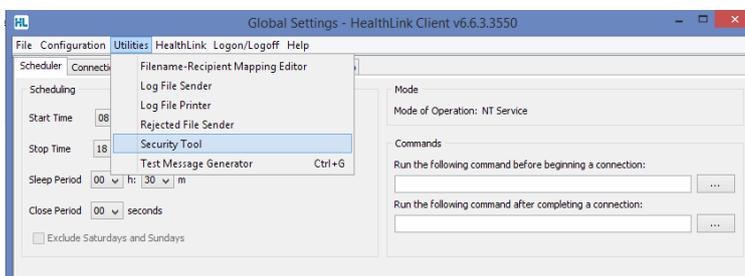
It is important to note that if the CD supplied contains both a “fac_sign.p12” and a “fac_encrypt.p12” file, the disk being used is the Location Certificate disk and NOT the NASH certificate disk. You MUST use the NASH certificate disk which only contains the certificate “fac_sign.p12” to import the NASH certificate into the HMS Client.

2. Importing the NASH Certificate into the HMS Client

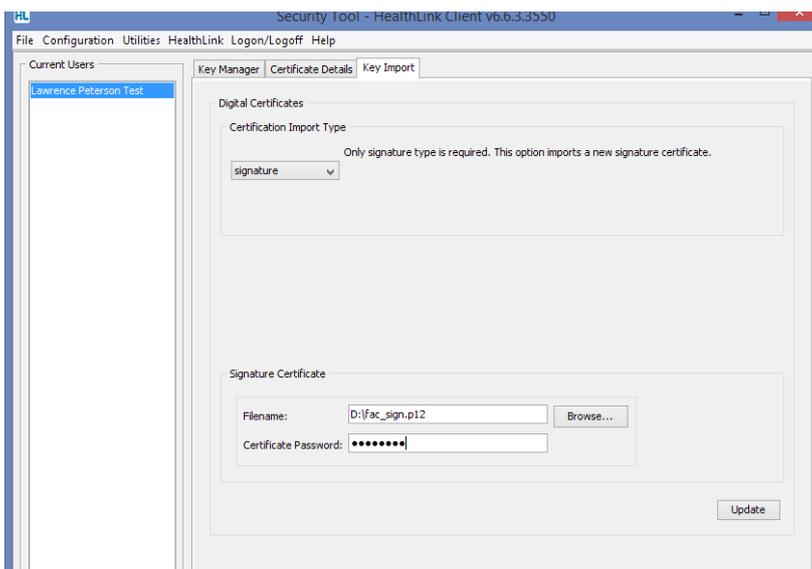
Import of the certificate into the HMS client is performed using the security tool in HMS advanced options. To import the NASH certificate using HMS advanced options you must be using HMS Client version 6.6.3.3550 or above.

2.1 To import the NASH certificate into the HMS Client

1. Open HMS Advanced Options from the program menu under the group HealthLink Client.
2. If you are prompted to allow the application to make changes please click the yes option.
3. Click the utilities menu, then select security tool from the menu



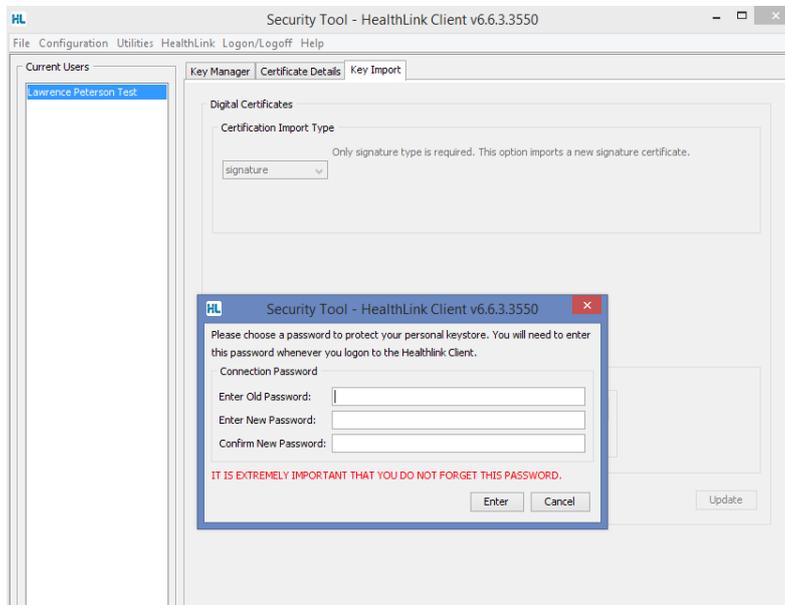
4. Click the Key Import Tab.
5. Change the Certificate Import Type to **signature**, then browse to the location of the signature certificate (fac_sign.p12) by clicking the browse button. Select the signature certificate file and then type the PIC (passphrase) into the Certificate Password Field.



6. Click the update button.

Importing NASH Certificate into The HMS Client

- You will be prompted to enter your current connection password into fields on the following window. If you do not know what this password is, please contact the HealthLink Help Desk on 1800 125 036 and ask for the site's connection password. Enter the same connection password into each of the three fields and then click the Enter button.



- This will instigate a process to check the validity of the certificate and upload the certificate into the HealthLink client. You will be given an onscreen notification of the success of this process. If you receive an error during this process, please call the HealthLink help desk on 1800 125 036.
- To check the successful importing of the NASH certificate, please run the HealthLink client by hovering your mouse over the HealthLink icon in the system tray and choosing run now. If there is an error on connection this icon will turn red. If you receive an error during this process, please call the HealthLink help desk on 1800 125 036.

New Zealand

Phone toll free: 800 288 887

7.00am – 7.00 pm Monday-Friday
(AEST)

Australia

Phone toll free: 1800 125 036

7.00am – 7.00 pm Monday-Friday
(AEST)

Email

helpdesk@healthlink.net

If there is a communication problem.

Make it our problem.

www.healthlink.net