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Table of Contents

HealthLink User Online	2
Installing HUO2	
Logging on to HealthLink User Online6	
HUO Options6	
Message Tracking	8

HealthLink User Online

HealthLink User Online (HUO) is a web-based service that allows you to track your messages as they are delivered through the HealthLink system. It also allows you to access the national NHI number lookup (in New Zealand) using Microsoft's Internet Explorer web browser. Apple Mac is currently not supported.

HUO uses strong encryption and digital certificates to ensure that the information exchanged cannot be intercepted or read by a third party.

You may install HealthLink User Online on as many computers as you wish as long as you have a copy of the signature key which is found in the security folder on the pc where the HealthLink Six Messaging software is installed .Each of these workstations must also have access to the Internet.

To do NHI lookup (New Zealand) using HUO, you will need to apply for the service as well as a Health Secure digital certificate which is issued by the registration Authority. For a NHI access application form, please call the helpdesk on 0800 288 887.

Warning: Installing the HealthLink User Online service may result in your Windows computer requiring a restart. Installing HealthLink User Online on your server without proper supervision / support may result in a system restart and potential loss of data.

Installing HUO

Browse to the HUO installer that is located on the HMS CD under HuoInstaller\windows-x86 or download from the Internet.

http://www.healthlink.net/hmswebinstall/huo/index.htm

Double click the 'HUO' installer application. You will be presented with the Welcome Installer screen.



Click "Next" to proceed.

nd-User License Agreement	
Please read the following license	agreement carefully
SOFTWARE LICENCE AGR	EEMENT
Carefully read the following lid installation of the software. B	cence agreement before proceeding with the ly installing the software you indicate your
acceptance of the terms of this this agreement; please click or and exit this installation.	s agreement. If you do not accept the terms of n the "I do not accept the agreement" box below
acceptance of the terms of this this agreement; please click or and exit this installation. DEFINITIONS	a agreement. If you do not accept the terms of n the "I do not accept the agreement" box below
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acceptance of the terms of thin this signement; please click or and exit this installation. DEFINITIONS I accept the terms in the Lice I do not accept the terms in t	s agreement. If you do not accept the terms of in the "I do not accept the agreement" box below mse Agreement he License Agreement

For the software to be installed you must read and agree to the License and Security Agreement presented to you.

To agree and continue with the installation, select "**I accept**", then click "**Next**" to proceed.

If you do not agree, select "I do not accept" and the installation will abort.

This is the directory into which HealthLink files will be copied. It is recommended you leave the default setting.

If you need to change it, click Choose and select a different directory.

Click "Next" to proceed.

🖥 HealthLink User Online Setup
Select Installation Folder This is the folder where HealthLink User Online will be installed.
To install in this folder, click "Next". To install to a different folder, enter it below or click "Browse".
Culuer: C:\Program Files\HealthLink\HealthLink User Online\ Browse
<back next=""> Cancel</back>

id HealthLink User Online Setup
Select Keystore Please select the keystore file containing your digital certificate.
HealthLink User Online requires you to provide your digital certificate to identify you to the service. Please use the "Browse" button to select the keystore file containing the digital certificate you wish to use.
Keystore Path: Browse
< Back Next > Cancel

Select the location of your Keystore. This is typically installed in your "Security" Folder where HealthLink Six was installed

	My Recent Documents	Rame ca.keystore dl.keystore healthdemo.cipher healthdemo.signati
Browse to the location and select the signature	Desktop	
keystore that is to be used with HealthLink User Online access.	My Documents	

Select File					? 🛛
Look in:	🚞 security		~	3 🕸 📂 🛄-	
	Name 🔺		Size	Type Up One Level	Date 🛆
My Recent	d koustore		6 KB	KEYSTORE File	1/08/:
Documents	healthdemo.cip	her.keystore	4 KB	KEYSTORE File	12/08
	dhealthdemo.sig	nature.keystore	4 KB	KEYSTORE File	12/08
Desktop					
My Documents					
S Mu Computer					~
my composed	<)	>
	File name:			 Image: A start of the start of	Open
My Network	Files of type:	PKCS#12 (".pfx; *.p12;	".keystore)	v	Cancel

If installing HUO on another PC

On the computer where the HealthLink client is installed

- Ι. Browse to the Security folder which is located in c:\program files\healthlink\healthlink six client software\security.
- II. Copy the signature keystore to the desktop of the pc where HUO is to be installed.
- III. When you get to the stage of selecting the keystore, browse to the desktop and then select the signature key.

HealthLink User Online (HUO) Installatio	n and User Gui	de
HealthLink User Online Setup Configure Shortcuts Create application shortcuts		
Create shortcuts for HealthLink User Online in the following locations:	Select which s	hortcuts you want as part of the install
전 Desktop 오 Start Menu Programs folder 오 Quick Launch toolbar	Click "Next" to	proceed.
< Back Next > Cancel		t [®] HealthLink User Online Setup
You will be asked for a shortcut name. default option.	Accept the	Installing HealthLink User Online Please wait while the Setup Wizard installs HealthLink User Online. This may take several minutes. Status:
Click " Next " to proceed.		
Certificate Import Wizard Welcome to the Certificate Import Wizard This wizard helps you copy certificates, certificate trust lists, and certificate revocation lists from your disk to a certificate store.	The import V	<back< td=""> Next> Vizard will start. Click "Next" to proceed.</back<>
a confirmation of your identity and contains information used to protect data or to establish secure metwork connections. A certificate store is the system area where certificates are kept. To continue, click Next.	Type in your	r private key password. It: This is the password you use to connect you I account with the HMS client. Click " Next " to ceed.
< Back Next > Cancel		Certificate Import Wizard
Select the default option of automatically certificate. Click "Next" to proceed.	selecting the	To maintain security, the private key was protected with a password. Type the password for the private key. Password: Enable strong private key protection. You will be prompted every time the private key is used by an application if you enable this option. Mark this key as exportable. This will allow you to back up or transport your keys at a later time.
Certificate Import Wizard	3	< Back Next > Cancel
Certificate Store Certificate stores are system areas where certificates are kept. Windows can automatically select a certificate store, or you can specify a location for	The wizard v	will display which certificate it has imported.
	Click " Next "	to proceed.

< Back Next > Cancel

HealthLink User Online (HUO) | Installation and User Guide

Click "OK" to proceed.

Certifica	ate Import Wizard	×
(į)	The import was succes	sful.
	ОК	

Click 'Finish' on the Import Wizard pane and again on the final screen of the HUO installer.

Certificate Import Wizard		
	Completing the G Wizard You have successfully compl witard. You have specified the follow Certificate Store Selected Content File Name	Certificate Import eted the Certificate Import wing settings: Automatically determined by t PFX C:\Program Files\Healthlink\H
	< Back	Finish Cancel



Logging on to HealthLink User Online

To access HealthLink User Online (HUO) simply double-click the icon that will have been placed on your desktop during the installation of HUO or use the URL browse to <u>https://secure.healthlink.net</u>.



This will connect you to the Internet or through HealthLink and launch Internet Explorer, taking you to the HealthLink User Online login page.

For your HUO username and/or password, please call the helpdesk on 0800 288 887 New Zealand or 1800 125 036 Australia

Please note that the minimum recommended screen resolution for HealthLink User Online Services is 1024 x 768.

Once successfully logged in you will have a number of options listed on the left hand side.

HUO Options

Search: Listed under this option is NHI Lookup. If you are registered to use NHI Lookup you can use this option.

HealthLink: The two options listed provide information on HealthLink and the services offered and also an area where you can provide feedback.

HUO: The options listed are;

Common Error Codes: This option will display common error codes and how to fix them.

EDI Account Directory: This allows you to look up other HealthLink customers, EDI accounts using various search options.

Site: This icon displays information about your practice, active EDI accounts and what messages you have sent and received. You can also have the option to modify your details

	Independent Practioners Associ	iation (IPA) E-mail	~	
	Not known to be a member	E-mail	*	
	Fax	E-mail		
	JE4 (0) 639 6060			
	+04 (9) 000 0000	info@hea	lthlink.net	
				UR
HMC Version	HealthLink Accounts	HIC Dravidar	Main C	a n ta at
HWS Version	Operating System	Unknown	Main C	ontact
	Addresses			
Attention Addre	SS	Region	Country	Postal Code
PUB	ux ozro, Auckland	Auckland	New Zealand	
onr Ma	ary and Enfield Streets, Auckland	Auckland	New Zealand	
	Contonto			
	HMS Version Attention Addre P O B cnr Ma	HealthLink Accounts HMS Version Operating System Addresses Attention Address P O Box 8273, Auckland cnr Mary and Enfield Streets, Auckland	HealthLink Accounts HMS Version Operating System HIS Provider Unknown Addresses Attention Address Region P O Box 8273, Auckland Auckland cnr Mary and Enfield Streets, Auckland Auckland	HealthLink Accounts HMS Version Operating System HIS Provider Main C Unknown Addresses Attention Address Region Country P O Box 8273, Auckland Auckland New Zealand cnr Mary and Enfield Streets, Auckland Auckland New Zealand

To update phone/fax and email information, just type the correct details and press update. To modify Address and contact details use the icons below for the function you wish to perfrom:



To view details about messaging, click the green arrow on the left of the EDI account.

You will be displayed with EDI Account Contents which are all messages that are waiting in your account at HealthLink to be collected and details of your last connection.

EDI Account Contents				the New Zealand time zor
You currently have 3 messages in your EDI account. Your last connection was on 04/09/08 16:50:01. Your last successful connection was completed on 04/09/08 16:	50:01 using HMSv6.5.5.1620	(INTERNET).		
	EDI Account Contents			
Sent From Auckland District Health Board (adhterd1) Diagnostic MedLab Services Limited (amitesta) Diagnostic MedLab Services Limited (amitesta)	Date 05/09/08 16:04:03 05/09/08 15:37:18 05/09/08 14:39:32	Application LABRESULT LABRESULT LABRESULT	Message ORU ORU ORU ORU	Size 320.00 b 3.81 kb 12.04 kb

Message Tracking

Once you are in the EDI Account Contents page a menu will be available in the top right hand corner for further details. This is a breakdown of the menu icons:



EDI Account Contents This will display summaries of last connection, connections over the past three months and message traffic.



EDI Connection Information This will display summaries of last connection, connections over the past three months and message traffic.



EDI Traffic Information This will display all organisations that are communicating either to or from the EDI Account.

ACC Corporate Office	05/09/08 16:05:58 02/09/0	08 10:09:15 8	02/09/08 10:11:17	8
Sports Medicine	05/09/08 15:40:10 04/09/0	08 18:05:48 8	04/09/08 16:31:02	8
💿 Ascot Medical Clinic	05/09/08 15:34:04 05/09/0	08 09:05:58 19	05/09/08 03:34:27	19
💿 Ascot Radiology	05/09/08 12:52:10 03/09/0	08 14:06:03 4	03/09/08 12:34:03	4
📀 Bone Density Clinic	05/09/08 13:24:20 01/09/0	08 10:09:06 2	01/09/08 08:46:34	2

Click the green arrow on the left of your EDI partner to view messaging details for a day, week or month. The only message information that can be viewed is the message ID and date and time of transmission.



EDI Account Connection Tracker View detailed information about each connection including the number of messages collected and sent and whether there were any failed connections.



EDI Account Site Information. Return to the main site maintenance screen



New Zealand

Phone toll free: 0800 288 887

8:00am – 6:00pm Monday-Friday

New Zealand Fax Toll Free - 0800 288 885

Australia

Phone toll free: 1800 125 036

7.00am - 7.00pm Monday-Friday (AEST)

Australian Fax Toll Free - 1800 151 146

Email: helpdesk@healthlink.net

If there is a communication problem

Make it our problem

www.healthlink.net

